

CONTRA COSTA COLLEGE
College Council Minutes

Date: Thursday, December 14, 2017

Time: 2 pm to 4 pm

Room: Fireside Hall, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Management:

Tish Young (Speaker)
Jason Berner
Ken Sherwood
Mariles Magalong
Mojdeh Mehdizadeh

Faculty:

Beth Goehring (Speaker)
Wayne Organ
Bonnie Holt
Rick Ramos
Alissa Scanlin

Classified:

Ashley Carter (Speaker)
Lorena Cortez
Joel Nickelson-Shanks
Kelly Ramos
Leticia Mendoza

Students:

Aireus Robinson (Speaker)
Astrid Pumarica
Alfredo Gutierrez

TOPIC	DISCUSSION	ACTION ITEMS
1. Call to Order by Chair	<p>The meeting was called to order at 2:05p.m.</p> <p>Present: Tish Young, Jason Berner, Ken Sherwood, Mariles Magalong, Mojdeh Mehdizadeh, Beth Goehring, Rick Ramos, Bonnie Holt, Wayne Organ, Alissa Scanlin, Joel Nickelson-Shanks, Kelly Ramos, Ashley Carter, Lorena Cortez, Astrid Pumarica,</p> <p>Guests included: Mayra Padilla, Karl Debro and Dennis Franco</p>	
Presentations		
2. Public Comment	None	
3. Approval of Agenda	Management moved to approve the agenda. Faculty seconded the motion. The agenda was unanimously approved.	No action items
4. Approval of Minutes from 11/13/17	Faculty moved to approve the minutes with the minor changed to the reflecting 2:15pm as the called to order meeting time. Classified seconded the motion. The minutes were approved.	revise minutes to reflect the called to order meeting time as 2:15pm
Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items		

<p>5. Allocate Instructional Equipment Funds to Library & IT Annually</p>	<p>Mariles Magalong brought the Budget Committee’s recommendation to allocate instructional equipment funds to the library and information technology departments annually. Both departments serve a large number of students and departments, which requires constant instructional equipment upgrades, service and maintenance. The departments will include the expenses in their annual reports.</p> <p>The vote was called to approve the annual allocation of instructional equipment funds to the library and IT departments: Management - Aye Classified – Aye Students – Aye Faculty – Aye</p> <p>The motion passed unanimously.</p>	<p>No action items</p>
<p>6. Add Dean Ranking to Resource Allocation Process</p>	<p>Mariles Magalong shared the Budget Committee’s recommendation to add the dean ranking to the resource allocation process. The applications will be reviewed and ranked at division meetings. To clearly articulate that it is not the dean but rather the division who will rank and forward the results to the Budget Committee, management moved to amend the dean ranking to division ranking to resource allocation process. Classified second the motion. The motioned passed unanimously.</p> <p>The vote was called to add division ranking to resource allocation process: Management - Aye Classified – Aye Students – Aye Faculty – Aye</p> <p>The Budget Committee forward application ranking to the divisions.</p> <p>The motion passed unanimously.</p>	<p>No action items</p>

Information/Discussion Items		
7. None	None	
Standing Committee Reports		
8. Budget Committee	<p>Mariles Magalong provided the Budget Committee report:</p> <p>Agreed to move forward the following recommendations to College Council for approval:</p> <ul style="list-style-type: none"> • Allocate instructional equipment funds to the library and IT annually • Add dean ranking to resource allocation process 	No action items
9. Student Success Committee	The Student Success Committee has not met yet, however, Karl Debro shared the topics of discussion: college readiness gap, teaching academy, student engagement strategies, academic dishonesty policy and center for urban education.	No action items
10. Operations Committee	Operations Council has not met, no report at this time.	
11. Planning Committee	<p>Wayne Organ provided the Planning Committee report:</p> <ul style="list-style-type: none"> • Updates on program review timeline • Discussed how the program review trend radio buttons (decreasing/stable/increasing) on WEPR, and how it can be interpreted differently by each program, as well as the validation team. The committee will reach out to DVC for clarification on the trends chosen • Identified top three strategic goals. The goals will be cross walked with the integrated plan and brought back to College Council 	No action items
Standing College Council Business		
12. Campus Construction Updates	Mariles Magalong provided the following updates:	No action items

	<ul style="list-style-type: none"> • Installation of the automotive fence has been completed • Gym Annex boiler has delivered and installed 	
<p>13. Measure E Update</p>	<p>Mariles Magalong provided the following updates:</p> <ul style="list-style-type: none"> • AA remodel: construction work is ongoing. Gateway and speech departments will move into their new spaces during the winter break. The rest of the programs will move in summer 2018 • PE/Kinesiology project: design and development continues. It is expected that the plans will be submitted to the Division of State Architect (DSA) in 2018. Construction to begin spring 2019. • Swimming pool - estimate to repair all the issues will cost millions. Currently working with architect to find cost effective solutions. Per Alissa Scanlin, reach out to city of San Pablo recreation center for possible partnership regarding the pool costs • Science building project: currently at design stage. Architects working in collaboration with DSA. Construction is schedule to bring fall 2019, with completion by fall 2021. The building will have three floors: 1st floor will have general classroom, anatomy lab and physiology labs; 2nd floor will have all administrative and faculty offices, biology and biotech labs and the center for science excellence. 3rd floor will have 	<p>No action items</p>

	<p>chemistry labs, physics labs and the planetarium</p> <ul style="list-style-type: none"> • Police services building: construction is expected to begin late spring 2018 and completed by fall 2018 	
14. Marketing Update	No report at this time.	
15. Constituency Group Updates	<p><u>Management (Tish Young):</u></p> <ul style="list-style-type: none"> • attended management retreat discussed college readiness and persistence goals, cross walked with guided pathways and integrated plan. • discussed becoming a comet and building a connection to the college. • compressed calendar is moving forward, rolling out fall 2018 semester <p><u>Classified (Ashley Carter):</u></p> <ul style="list-style-type: none"> • hosting the classified holiday party • focusing on the classified bylaws next semester • increasing participation in equity and student success conversation and committees • presenting the Kay Armendarez award at All College Day in January 2018 <p><u>ASU (Astrid Pumarica)</u></p> <ul style="list-style-type: none"> • contributed funding toward the cheerleaders' uniforms • LGBT appreciation day was on November 17, 2017 • provided 20 turkey meals for the holiday season • previewed the new InsitePortal • spring welcome week is scheduled on January 17, 2018 <p><u>Faculty (Beth Goehring):</u></p> <ul style="list-style-type: none"> • discussed guided pathways • identified members the scheduling committee: 11 faculty, UF vice president, 	No action items

	<p>academic senate president, senior dean of instruction and college vice president.</p> <ul style="list-style-type: none"> • professional development discussion on pedagogy • discussed how to calculate preferential rights 	
16. Announcements	<ul style="list-style-type: none"> • The Office of Emergency Management presented an appreciation award to the college for the shelter provided during the Sonoma and Solano fires • music concert at the Knox Center on Friday, December 15, 2017 at 7:30pm 	No action items
17. Next Meeting: Thursday, February 8, 2018		
18. Adjournment	The meeting was adjourned at 2:51pm.	